



Enrolment Policy

1. PRIORITY

- 1.1. Children of current staff at Richmond View School & Elim Christian Centre Blenheim
- 1.2. Siblings of current enrolled and attending students
- 1.3. Preferred students in 'open' classes. In order of preference waitlist.
- 1.4. 'Non preference' (up to but not over 5% of the entire roll), in order of waitlist, Non-preference waitlist order based upon:
 - a. sibling of current non-preference enrolment
 - b. date and time received).

2. MINISTRY OF EDUCATION

- 2.1.1. The M.o.E has designated that Richmond View School is an Integrated State School of Special Character and will have a 95% Preferred - to - 5% Non-Preferred ratio of students.
- 2.1.2. See section 24 (i) (ii) of the integration deed for M.o.E enrolment preferences.

1. SPECIAL CHARACTER CRITERIA

1.1. PREFERRED

- 1.1.1. Preferred status designates that the student's 'FAMILY' - namely their **primary carer/s** (i.e parent/s, grandparent, whanau member or professional caregiver), **NOT** the student, on application, fit the special character.
- 1.1.2. Preferred status is set on the date that the Richmond View School enrolment officer receives the Pastoral Reference.* Preferred applications received without a Pastoral Reference will not be placed on the waiting list until one is presented. Responsibility for obtaining and delivering the reference to Richmond View School rests solely with the applicant.
 - 1.1.2.1. **This is subject to confirmation of the Pastoral Reference by the proprietor. This may occur at a later date, however the date the reference is received will set the date.*
- 1.2. Applications are made complete with a Pastoral Reference written by a recognised Leader of a recognised local Christian Church Fellowship.

